



Robbins Memorial Town Hall
730 Massachusetts Avenue
Arlington, MA 02476

NOTICE OF MEETING

VISION 2020 STANDING COMMITTEE, CO-CHAIRS & SPY POND COMMITTEE

TUESDAY, August 14, 2007 AT 7:30 PM

TOWN HALL ANNEX, FIRST FLOOR CONFERENCE ROOM

PROPOSED AGENDA

1. For approval: Standing Committee Minutes of May 15, 2007 (enclosed)

2. Preparation for Town Day – Saturday, September 8, 2007; (Rain Date – Saturday, Sept. 15)

- Set-up at 8:00AM; Take Down at about 3:00PM
 - Need Someone to "hold" the 3 contiguous Vision 2020 booths by 7:45AM
 - Need Others to put up 2 tents and move tables/chairs to our assigned area
 - Need help Taking Down and returning booth furniture around 3:00PM
 - Individual Task Group Displays / Show & Tell / Recruiting
 - Prepare information / materials for Xeroxing by no later than Sept 4
 - ? Props or other large displays
 - Task Group and Standing Committee Staffing for the 10AM to 3PM

3. Other

4. Proposed Meeting Dates for Vision 2020 Standing Committee & Task Group Co-Chairs:
Monday, September 17; Tuesday, October 9; Tuesday, November 6; Wednesday, November 28

5. Spy Pond Splash: Saturday, September 29, 1:00 – 4:00PM, (? No Rain Date)

- Preparation / Staffing
 - Signage / Publicity / Advertise at Town Day, etc.
 - Should we walk the area? Date _____
 - Set-up / Staffing to help all activities/Take-Down, Times _____
 - Reserve Parking Spaces for Boat Trucks / Trailers in early AM
 - Tents and ? # Tables / Chairs / ? Porta Potty
 - Electricity supply for New New Orleans Jazz Band piano
 - Book Sales
 - Waivers for water activity participants
 - ? Megaphone / First Aid / ? Fire or Explorer Scouts
 - Decision on payment for Canoes and Kayaks
- Program
 - Orientation / Rescue Demonstration at beginning
 - ? Parade of Boats at some time ? end
 - ? We provide Tours of the Pond
 - ? Game / Activity, e.g. make a birchbark canoe and ? launch it or ?????
 - ? Drinks / Snacks
- Other